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## 2010 Fees for Certification Services

**\*\* COST SHARE** – Certified clients are eligible for a reimbursement of 75% of your certification fees each year up to \$750. Contact your state department of agriculture to apply for the cost share program.

### 1. Basic Certification Fee: Annual Update \$605 New Applicant \$660

This fee is due each year with your Organic System Plan or Annual Update. It covers your basic certification services for the upcoming certification season, including review of your certification documents for compliance with regulations, writing initial review and certification reports and assigning inspections. It entitles you to all membership benefits, including the PCO certification manual, materials lists, recordkeeping system, newsletter, and educational events & materials at no additional charge. You also have direct access to your certification specialist's expertise via phone, mail or email. It does not cover the cost of inspection.

### 2. Sales Assessment

The sales assessment is calculated on your annual gross organic sales for farming and processing operations in the previous year. You will receive an invoice for these fees after we receive your application or annual update. The fee for brokers and retailers is calculated on the difference between the purchase and sales price of organic products. There is no sales assessment for operations with \$5,000 or less of organic sales. We calculate your fee according to the amount of sales in each category then add them together. For example, if the amount of your sales is \$150,000, you are charged nothing for the first \$5,000, 0.5% for the next \$95,000 (\$475) and 0.3% for the final \$50,000 (\$150) for a total assessment of \$625. See chart below

Category	Your Organic Sales Last Year	Sales Assessment	Multiply Amount by:
Category 0	\$0 to \$5,000	0	n/a
Category A	\$5,001 to \$100,000	0.5%	.005
Category B	\$100,001 to \$1 million	0.3%	.003
Category C	Over \$1 million	0.1%	.001

### 3. Type of Operation

This fee covers the additional time and expertise required to certify operations that are more complicated than those with only crops or land.

Type of Operation	Description	Fee
Dairy		\$150
Beef, sheep, goats, etc (other than dairy or poultry)		\$50
Poultry, small scale	Less than 1,000 birds total per year	\$50
Poultry, large scale	1,000 or more birds per year	\$150
Processor / handler / broker / distributor, small	Less than \$80,000 gross organic sales	\$50
Processor / handler / broker / distributor, large	\$80,000 or more gross organic sales	\$250

#### 4. Inspection

The actual cost of your inspection is charged at an hourly rate, plus expenses. PCO works hard to coordinate inspections in geographic regions to minimize travel time. You can help lower your costs by having your records and materials close at hand and well-organized when the inspector arrives.

Farm inspections	\$40 / hour	
Processor / handler / broker	\$50 / hour	
Travel time	\$20 / hour	
Mileage	Federal rate	
Travel expenses	Actual cost	includes transportation, parking, tolls, lodging, meals for overnight trips, expedited courier service or other expenses necessary to perform your inspection,
Inspection cancelled by client	fees or costs incurred up to the time it was cancelled	
Inspection service fee	\$10 per invoice	

#### 5. Supplemental Review

These charges cover special reviews upon request in addition to your basic Organic System Plan.

Contracted operation	\$150	farm or processing
Request to return from suspension	\$150	
Processing of follow-up or add-on inspection	\$150	when required
Out-of-state operation	\$150	plus any fees charged by the state
Processed product review (single and multi-ingredient)	\$50	new or revised, includes label review
Private label agreement review	\$150	
Private label agreement - revisions	\$50	
Compliance verification – European Union	\$150	
Compliance verification – Canada	\$50	

#### 6. Administrative Fees

Fees for services not directly related to certification or inspection.

Late annual update, more than 10 days past due date	\$1 per day	\$150 maximum
Late payment, more than 30 days past due date	1.5% interest per month	
Replacement or revised organic certificate	\$25	
Copy of Organic Certificate or Organic Product Verification	no charge	
Export certificate – Japan, Taiwan	\$50	Per product
Circumstances not otherwise covered in this fee schedule	\$40 per hour	

#### 7. Document Fees

Application Packet	\$75	includes Certification Manual, Materials Lists, Organic System Plans, Record Keeping System, and membership
Organic System Plans only	\$25 each mailing	no charge if downloaded
Certification Manual	\$30	
Materials List	\$30	
Recordkeeping System	\$15	
List of Certified Operations	No charge	
Supplemental certification forms	No charge	Adjoining Land Use, Materials Used Form, etc.