



Office use only Received:

Private Label Agreement

Important

In order for this form to properly import into the PCO certification system, please save a copy of this form to your desktop and fill out via Acrobat Reader or Preview (Mac).

Please DO NOT fill out this form in your internet browser (e.g. Internet Explorer, Firefox, Safari) as this will cause your data to be lost.

When sending to PCO, please DO NOT "Print to PDF" as this renders an unreadable form. Please simply "save" the PDF document and send this document to PCO.

SECTION 1 - General Information

This agreement is pursuant to 7CFR Part 205.102 and Pennsylvania Certified Organic's (PCO) Private Label Policy.

This private label agreement is between:

1.1 PCO-Certified Organic Operation

Farm or business name: _____

Street: _____

City, State, Zip: _____

1.2 Private Label Company

Name: _____

Street: _____

City, State, Zip: _____

Agreement Start Date: _____

Notice to terminate lead time (days): _____

State agreement executed: _____

SECTION 2 - Products

The following products that will bear the name of the private label company and facilities where these products are processed are covered under this agreement:

Table 2.1 Products

Product Name	Brand Name	Name of Operation (where product is processed)	Contact Person	Contact Info

Product Name	Brand Name	Name of Operation (where product is processed)	Contact Person	Contact Info

SECTION 3 - Agreement

Under this label agreement, the parties agree as follows:

1. _____ shall establish and maintain a written or electronic audit trail according to its approved Organic System Plan (including labels) for the product(s) covered under this agreement.
2. _____ shall be responsible for all activity involving the use of the PCO name and/or logo, product representation by the private label company and/or labels.
3. _____ shall be responsible for the collection/payment of all fees associated with the private label agreement.
4. _____ and _____ shall abide by all NOP requirements and PCO policies regarding organic certification in accordance with 7 CFR 205.
5. No product may be sold under this private label agreement until the agreement has been approved by PCO.

This agreement is effective on _____ and will extend for a period of one year. It will renew automatically unless _____ days prior written notice is given by either party.

This agreement was executed in the state of _____.

The signatures of the parties below represent their agreement with the above terms.

PCO-Certified Organic Operation

Farm or business _____

Print Name: _____

Title: _____

Date signed: _____

Digital Signature: _____

Private Label Company

Company: _____

Print Name: _____

Title: _____

Date signed: _____

Digital Signature: _____