



PCO Membership and Material Review Service Fee Schedule-2024

This fee schedule is applicable for any individual or operation obtaining a membership with PCO or requesting Material Review services. This fee schedule does not apply to certified organic operations.

Membership:			
Membership:	Amount:	Membership Benefits:	
A. Membership Fees	Advocate	\$100	<ul style="list-style-type: none"> *An organic cotton, reusable produce bag - show your PCO pride when you shop! *Organic Matters– our quarterly newsletter packed with all the latest organic news and research *Free 30-word classified ad in each issue of Organic Matters *Monthly eNewsletter subscription
	Business	\$500	<ul style="list-style-type: none"> *Enjoy all the Advocate membership benefits in addition to: *PCO and OMRI material list. *Web portal access that shows a Business Member Material Report containing all the inputs that PCO has already reviewed for your business, with intended uses and the review decisions. *10% discount on ads in Organic Matters.
Material Review Service Fees			
Fee:	Amount:	Description	
Material Review - Members	\$100	Single-ingredient material review	
	\$250	Multi-ingredient material review up to 20 ingredients. For products with 20+ ingredients \$250 + PCO hourly rate	
Materials List Recognition for ACAs	\$400 min or \$3.50 per operation on OID	<ul style="list-style-type: none"> *PCO Annual List of Approved Materials. PDF files for Crops, Livestock, Processing, and Facility Scopes. *One spreadsheet containing the entirety of the dataset for the Materials List. *PCO Add/Drop List(s) with matching spreadsheet. *PCO Material Review Policy Manual. 	

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C. Administrative Fees	Fee:	Amount:	Description
	Late Payment	1.5% interest per month	More than 30 days past due date
	Payment Plan	5% of balance	Assessed on balance to be paid over extended period
	Returned Check Fee	\$30 plus bank fees	For each time a check is returned as unpaid, for any reason
	PCO Hourly Rate	\$165 per hour	Circumstances not otherwise covered in this fee schedule

Description of Fees and Refund Policy

- Membership Fees:
 - Memberships: All memberships run on a calendar year.
- Material Review Services:
 - PCO will contact material manufacturers to obtain all information necessary to verify compliance with the NOP. Business members must provide the exact material manufacturer name, material name, and the intended use.
 - Four attempts of contact will be made to obtain review information from the material manufacturer. If the manufacturer does not respond to PCO’s requests or choose not to participate, the material will receive a Prohibited due to Insufficient Information Status.
 - Additional fees will be incurred if a re-review is required due to a formulation change or the submission of information after a Prohibited due to Insufficient Information status has been assigned.
 - Upon successful completion of a review, PCO will assign the status of Allowed, Allowed with Restrictions, Prohibited or See Notes with respective information and communicate this with our members. Material review results are not to be shared publicly.
During the Material Review, PCO may be required to enter into a Non-Disclosure Agreement with material manufacturers. The nature of these agreements prohibits PCO from sharing proprietary information with our members. In some instances, PCO will not be able to explain to our members why a material has been assigned a specific status.
- Refund Policy:
 - Refund Policy: All fees for memberships and material review services are nonrefundable.

This fee schedule is effective January 1, 2024 and supersedes any prior fee schedule.